

Barcode FAQ

Why do we need to print barcodes?

Increased speed during check-out and accuracy for consignors.

How will I determine what barcodes I need?

- Make tags for your items
- Determine the price and if item will be discounted
- Use the barcode worksheet to help in determining barcodes and it assists in quickly ordering them online

What about 1/2 price items?

You must indicate Yes or No when entering them online regarding if you want the items to go at ½ price on Saturday.

What if I want my item to stay at full price during the half price sale?

When ordering online click "No" under "Allow Discount". Your barcode will have "No Disc" (meaning No Discount) printed next to the price so it will remain full price during our ½ price sale.

How will I get the barcode stickers?

Great News! Consignors are able to print their barcodes at home using labels that are compatible with "Avery 5160" labels.

Do I need to enter all my barcodes at one time?

You may enter as many barcode orders as you like, but consider that there are 30 labels per page. Each time you submit a barcode order, it creates a Batch #.

What if I don't have a printer at home?

We usually have a barcode pick-up a few weeks prior to each sale for those unable to print their own barcodes. We will post the dates and times on our Facebook page closer to the sale!

What if I need more barcodes?

Did you just run out of the price points that you've already printed?

Good News! Just pull up your previously entered batch # and print only the page with the price points that you need! There is no need to enter another batch #!

Do you need additional price points?

Simply log in under "Barcode Entry" and order again. Please make a note of the new batch # and print!

What do the letters located on the barcode mean?

These letters are used by our Krew members to assist in resorting at the end of the sale.

What if I want to change the price or the discount status on my tag?

A new tag **must be made!** Do not cross through the preprinted prices or the words "No Disc" because the barcode is encrypted to sell at either a discounted or no discounted price.

ALL ITEMS ARE SOLD PER THE BARCODE PRICE!!

What if I order too many barcodes?

Keep them!!! Save any unused barcodes for future KidsTown sales. The barcodes do not expire! Reminder: Minimum price is \$3 - The only items that may be priced below \$3 are books.

Can I reprint a "Batch #"?

Most definitely! You will go to the "Consignor Account Page" to view and print any of your barcode orders. Once your batch is pulled up on your screen, you may print only the page(s) of price points that you need.

What if the labels do not line up when I print the barcodes?

When you click print a box will appear, make sure "page scaling" is set to "None". This should correct the problem.

IMPORTANT Note: Items will be sold at what is priced on the barcode, NOT what is handwritten on the card! (If you decide to change the price then a new card MUST be made with the new barcode price.)

